

Creating Your Slideshow

in

Microsoft Photostory

Creating a Multimedia Slideshow with Photostory

Note: before you sit down at the computer you need to have your completed storyboard on paper with :

- your blank title slides
- what you will say as your voiceover
- keywords you will use to search for images

1. **Create a folder** in **My Documents** or **Desktop** with the name of your project. Remember where your folder is!

2. **Save all of your images and background slides to your folder.** If you are doing a group project, name each image with your name first. To create **background slides**, see the additional handout

3. Open up Photostory and select **“Begin a New Story”**, then click **“Next.”**



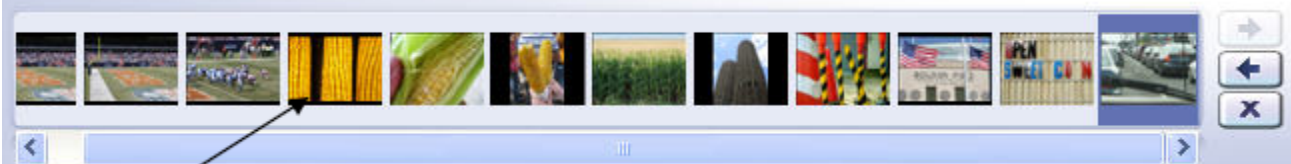
click on



4. On the next screen,

5. **Find the folder** that you saved all your images in and **select them all.** You can hold down **Control and “A”** to do it or click and drag to select them.

6. Click and drag your images so they are **in the order you want them** to appear in your presentation. Make sure your **title slide** is at the front!



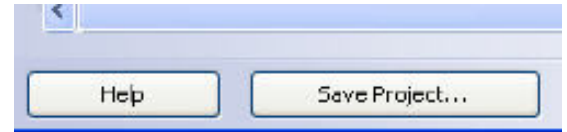
7. One option the program may ask you is to remove black borders:

Your teacher will instruct you to whether or not you should do this. Otherwise, do **NOT** do it.



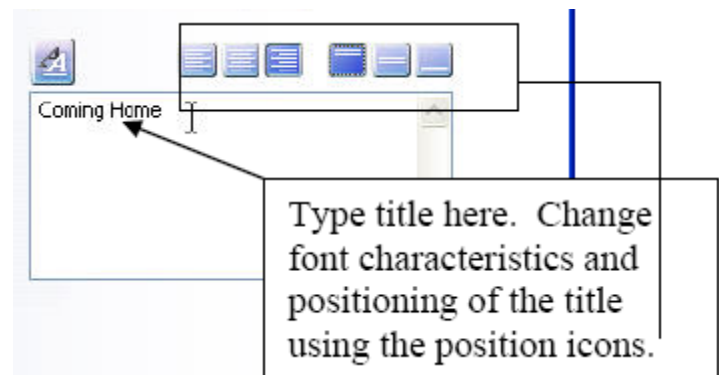
Then click 

8. SAVE, SAVE, SAVE!!! At this point, you should save your project: Make sure you save the project to the **same folder** as your other images.



Name it something relevant to your project, such as “Social Studies Chapter 2.”

9. This is the stage where you can **add captions to your images**. Click on the image you want to write on and type away.



10. This is the step where you get to **add your voiceover narration**.

a) Make sure you have **practiced** what you want to say.

b) When you record, **speak slowly** and clearly.

c) Speak **loudly** so the microphone will hear your voice.

d) **make sure you don't have your microphone on mute!!!**



Click the red button to begin recording.

Keep your hand on the mouse so you can hit the stop button **immediately** when you are done.

The arrow key will delete the current voiceover if you don't like it.

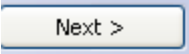
Click "**Preview**" to hear what it sounds like, but **do not use it too often** as it takes a lot of time.



- Remember:
1. Practice
 2. Slowly
 3. Clearly

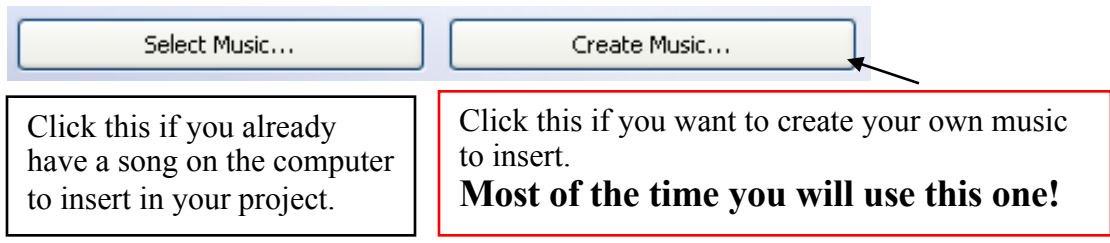
*Click on the next image to record to your next slide

If you want, you can **add to your narration** by simply clicking record again.

11. SAVE! SAVE! SAVE!- save again just to be safe, then click  again.

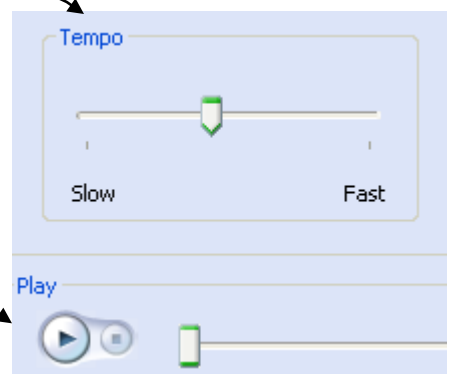
12. Next we .

*Click on the first slide, where you want the music to start.

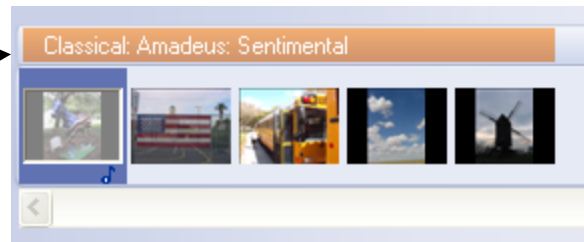


13. Start with  and choose a style that suites your project.

14. You can change the tempo (the speed of the music) and then listen to it by clicking PLAY



15. Make sure you see the **orange bar above** your images. This indicates that your music is on all your slides.

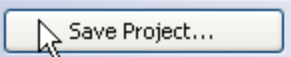


16. It is very important that you set the volume “low” so it doesn’t overpower your voiceover. Click “Preview” to listen to it.

***Make sure you can hear your voice.** It needs to be louder than the music. If not, lower your music volume.

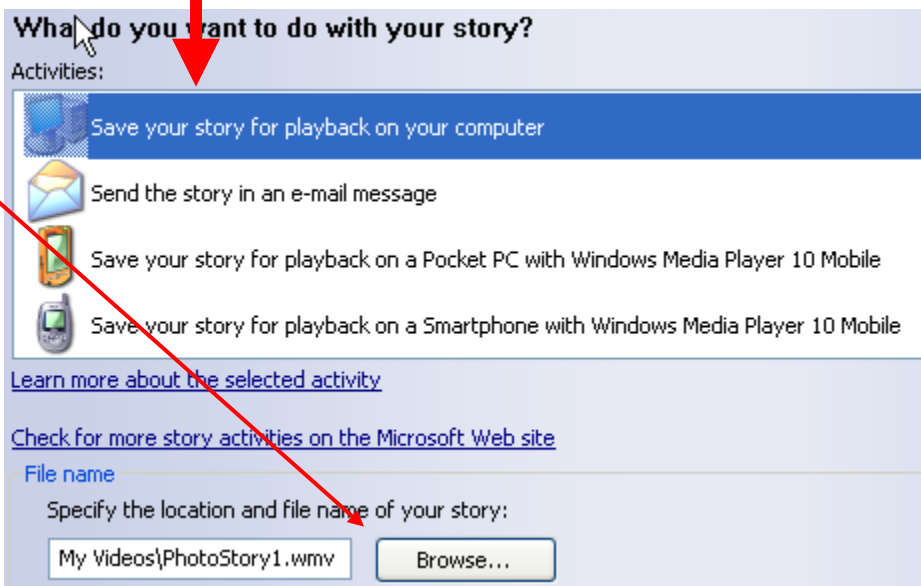


Then click 

17.  again

18. Make sure “**Save your story for playback on your computer**” is highlighted

Then “**Browse**” and save in the folder where your other files are.



19. When you click the computer will build your final project. Be patient!

To view your project:

Go to the folder where you saved it and click on the “Windows Media” file. The other file will be your actual Photostory project if you want to edit it later.

Now your teacher can help you upload it to the internet for all to see!

Possible sites to upload:
www.dailymotion.com
www.podomatic.com
www.youtube.com
www.videos.google.com

*Please ask an adult before uploading videos